



The Royal College of Emergency Medicine

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RCEM Quality in Emergency Care Committee (QECC) Chair (Honorary post, includes membership of Executive Committee and Council)

Accountable to: RCEM Council

Role purpose: RCEM is looking for an outstanding chairperson to lead the Quality in Emergency Care Committee. The Quality in Emergency Care Committee is a key strategic part of RCEM. The Chair will chair committee meetings, coordinate the work of 10 Sub-Committees and Special Interest Groups, and ensure the College is appropriately represented on national bodies that relate to quality of care.

This is an honorary post and while no financial honorarium is offered for the post holder, the College will reimburse all post-related expenses (e.g. travel to meetings).

You have oversight responsibility for 10 Sub-Committees and Special Interest Groups:

- Quality Assurance & Improvement Committee
- Safer Care Committee
- Best Practice Committee
- Mental Health Committee
- Invited Service Reviews Committee
- Public Health SIG
- Ambulatory Emergency Care SIG
- Elderly Care & Frailty SIG
- Toxicology SIG
- Major Trauma Sub-Committee

Key working relationships: The Chair will work closely with the Chairs of the 10 Sub-Committees and Special Interest Groups. The Committee Chair will be appointed to the RCEM Executive Committee and RCEM Council and is expected to attend meetings. The Chair will also work closely with the RCEM Quality Manager and other staff in the Quality Team.

Committee remit:

- To develop and review Evidence Based Guidelines for the speciality of Emergency Medicine
- To develop Consensus Based Best Practice Statements for the speciality of Emergency Medicine
- To set and monitor standards of Clinical Care, Best Practice and Clinical Procedures in Emergency Departments
- To produce audit tools for Emergency Departments that will encourage uniform data collection and enable audit to be conducted in a systematic way
- To develop and disseminate patient safety strategies for the speciality of Emergency Medicine
- To develop and maintain the Quality section of the Royal College website

Role requirements:

This role will be for three years, potentially renewable for a further three years.

In this role you will be expected to attend four London based committee meetings a year (10 April, 17 July & 11 Oct remain in 2019) and at times attend other meetings to represent the College. Two of the annual meetings will be "full" meetings, to which all members of the Committee and Subcommittees are invited. These also provide an opportunity for the Subcommittees to meet in person. The other two meetings will be business meetings of the main Committee and Subcommittee Chairs only. Other business will be conducted by teleconferencing and e-mail.

Executive Committee and Council members are expected to attend or dial into approximately monthly London-based meetings (dates provided on request).

Excellence in Emergency Care

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Person Specification

Practical experience and skills: The role would suit an exceptional current consultant in EM who has a demonstrable interest in quality in emergency care and quality improvement.

How to apply: To apply for the position please send your single A4 page, personal statement to sam.mcintyre@rcem.ac.uk by **10 March 2019**. Applicants will be elected by QEC members on 10 April 2019.

Please ensure your personal statement covers your relevant experience and how you meet the person specification below, as your application will be scored against meeting each point.

Essential	Desirable
Practical experience and skills <ul style="list-style-type: none">• Member of the Quality in Emergency Care Committee for 2 years• Current substantive consultant in emergency medicine for 5 years• Demonstrable interest in quality.• Excellent knowledge of developments in the emergency medicine field• Fellow of the College• Excellent verbal and written communication skills• Evidence of continuing personal development	<ul style="list-style-type: none">• Experience of participating in the RCEM clinical audits and national QIPs• Computer literate: MS Excel, Word
Personal Qualities <ul style="list-style-type: none">• Ability to motivate others to perform to deadlines by using influencing skills• Ability to prioritise and work to tight deadlines• Attention to detail• Self-motivated and innovative• Good interpersonal and collaborative skills• Professional manner and appearance• A commitment to upholding the organisation's values• Ability to work independently	