



The Royal College of Emergency Medicine

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RCEM Quality Assurance and Improvement Committee Chair – Honorary post

Role profile: Quality Assurance and Improvement Committee Chair

Accountable to: Quality in Emergency Care Committee Chair.

Role purpose: RCEM is looking for a chairperson to lead the Quality Assurance and Improvement Committee. The Chair will chair committee meetings, coordinate the 3 annual [national clinical audit/quality improvement programmes](#) with support from the RCEM Quality Team, and ensure the College is appropriately represented on national bodies that relate to quality improvement.

This is an honorary post and while no financial honorarium is offered for the post holder, the College will reimburse all post-related expenses (e.g. travel to meetings).

Key working relationships: The Quality Assurance and Improvement Committee is part of the Quality in Emergency Care Committee, led by a Council member of RCEM, which also undertakes work relating to safer care, developing best practice guidance, mental health, invited service reviews, and a number of special interest groups. The role will also work closely with staff in the RCEM Quality Team.

Committee remit:

- i) To develop clinical standards and audit tools for measuring and improving the quality of care delivered by the speciality of Emergency Medicine
- ii) To run the national audit/QI programme of the Royal College and send out reports of the individual and comparative results to participating departments
- iii) Develop the national quality improvement programme of the Royal College
- iv) To advise the NHS, NICE, DOH, CQC, the Royal Colleges and other national bodies who have an interest in the quality of care in Emergency Departments.
- v) To develop and maintain the RCEM Standards, Clinical Audit, and Quality Improvement sections of the Royal College website

Role requirements:

In this role you will be expected to attend two London based committee meetings a year (10 April & 11 Oct 2019), and at times attend other meetings to represent the College.

You have oversight responsibility for the 3 annual national clinical audit/quality improvement programmes and delegating the standards development and report authorship to committee members as appropriate.

This role will be for three years, potentially renewable for a further three years.

Excellence in Emergency Care

Incorporated by Royal Charter, 2008 VAT Reg. No: 173205823
Registered Charity number 1122689 Scottish Charity number SC044373

Person Specification

Practical experience and skills: The role would suit a current consultant in EM who has a demonstrable interest in quality assurance and improvement.

How to apply: To apply for the position please send your single A4 page, personal statement to sam.mcintyre@rcem.ac.uk by **10 March 2019**.

Please ensure your personal statement covers your relevant experience and how you meet the person specification below, as your application will be scored against meeting each point.

Essential	Desirable
Practical experience and skills	
<ul style="list-style-type: none">• Fellow of the College• Current substantive consultant in emergency medicine• Demonstrable interest in quality assurance and improvement.• Experience of participating in the RCEM clinical audits and national QIPs• Excellent verbal and written communication skills• Evidence of continuing personal development	<ul style="list-style-type: none">• Excellent knowledge of developments in the emergency medicine field• Computer literate: MS Excel, Word
Personal Qualities	
<ul style="list-style-type: none">• Ability to motivate others to perform to deadlines by using influencing skills• Ability to prioritise and work to tight deadlines• Experience leading a team• Attention to detail• Good interpersonal and collaborative skills• A commitment to upholding the organisation's values	<ul style="list-style-type: none">• Self-motivated and innovative• Ability to work independently• Currently working in Wales, Northern Ireland, Republic of Ireland or Scotland.