

FIRST SCHEDULE
ORDINANCES OF THE COLLEGE OF EMERGENCY MEDICINE

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1. Interpretation

- 1.1. In these Ordinances unless the context otherwise requires
- (a) 'Charter' means Charter of the College of Emergency Medicine;
 - (b) 'charity trustees' has the meaning presented by section 97(1) of the Charities Act 1993;
 - (c) 'Emergency Physician' means a medical practitioner who practises Emergency Medicine,
 - (d) 'Fellow' means Fellow of the College of Emergency Medicine;
 - (e) 'Honorary Fellow' means an Honorary Fellow of the College of Emergency Medicine;
 - (f) 'member' means a person in the category of member of the College and where the context requires includes persons in the categories of Fellow, Associate Fellow, Member, Associate Member or Affiliate;

- (g) ‘Registered Medical Practitioner’ means a Practitioner registered whether with full or limited registration by the General Medical Council under the Medical Act 1983, or equivalent body;
- (h) ‘Regulations’ mean regulations made by the Council in accordance with these Ordinances;
- (i) ‘Specialist Register’ means the Register kept by the General Medical Council in accordance with Article 8 (1) of the European Specialist Medical Qualifications Order 1995;
- (j) ‘Trainee’ means a registered medical practitioner who is registered with the College of Emergency Medicine or other body overseeing training in the practice of Emergency Medicine;
- (k) ‘United Kingdom’ means the United Kingdom of Great Britain and Northern Ireland.

1.2. Words or phrases defined in the Charter shall have the same meaning herein.

1.3. All words importing the masculine gender include the feminine and vice versa and words in the singular include the plural and vice versa.

1.4. References to any Act of Parliament, or order or instrument thereunder, include any statutory modification or re-enactment thereof.

2. Categories of membership of the College

2.1. Fellow

Subject to such further provision as may be made in the Byelaws, Fellows shall be admitted to

- (a) Fellowship by examination;
- (b) Fellowship by election;
- (c) Fellowship ad eundem;
- (d) Honorary Fellowship;
- (e) Honorary Life Fellowship;
- (f) Life Fellowship;
- (g) Fellowship by Distinction;
- (h) Associate Fellowship.

2.2 **Members**

Subject to such further provision as may be made by the Byelaws, Members shall be admitted to:

- (a) Membership by Examination;
- (b) Membership by Election;
- (c) Associate Membership.

2.3 **Affiliate**

Subject to such further provision as may be made by the Byelaws, individuals with a health or other professional qualification with an interest in the field of Emergency Medicine may be admitted as Affiliates.

3. **Rights Privileges and Obligations of membership**

3.1 Fellows, Associate Fellows, Honorary Fellows, Members, Associate Members and Affiliates may describe themselves respectively, without abbreviation, as Fellow, Associate Fellow, Honorary Fellow, Member, Associate Member or Affiliate of the College of Emergency Medicine.

3.2 Subject to the Byelaws, the following post-nominal letters may be used:
Fellow: "FCEM"

Member: "MCEM"

3.3 Subject to the Byelaws, Fellows, Associate Fellows and Members and Associate Members shall be entitled to vote in elections to the Council.

3.4 Regulations may from time to time confer other rights and privileges, other than the right to use titles or post-nominal letters, on any category of membership of the College.

4. **Fees and Subscriptions**

4.1. Subject to the approval of a general meeting of the College, the Council may prescribe the fees payable in respect of admission or election to any category of membership of the College and annual subscriptions.

4.2. Regulations may provide for the remission of all or any of such fees or subscriptions for the forfeiture of rights or privileges of membership for those in arrears and for any other matter relating to fees and subscriptions.

4.3. The Council may also provide for the charging of fees in respect of examinations and training.

5. Registers

A Register or Registers of all members of the College, in whatsoever category, shall be maintained in accordance with the Byelaws.

6. Council

6.1 Constitution

- (1) The Council shall consist of:
 - (a) up to seven Officers;
 - (b) up to sixteen elected members:
 - (i) fourteen members elected on a geographical basis in accordance with the Byelaws;
 - (ii) one member elected by members of the College in training;
 - (iii) one member elected by Emergency Physicians who are members of the College working as Staff Grades, Associated Specialists or equivalent grades in Emergency Medicine;
 - (c) up to six other members normally being the chairs of committees of the College (who are not otherwise Officers) appointed by the Council;
 - (d) a lay member appointed by the Council.
- (2) All of the above are voting members of the Council and shall during their term of office be the charity trustees of the College.
- (3) Additional members of the Council may be co-opted by the Council as invited members of the Council and whether from other Colleges or bodies or otherwise or as observers but shall not be charity trustees.
- (4) For the purpose of elections to the Council, the Council shall have power within the limits fixed by sub-paragraph (1) above, to determine the number of members of the Council to be elected.
- (5) The period of office and the manner of election appointment or co-option shall be prescribed in the Byelaws.

6.2 Meetings of Council

- 6.2.1 The Council shall meet four times a year, and at such other times as may be determined by the Council or by the President, or by the President on the written request of eight or more members of the Council.
- 6.2.2 The quorum for any meeting of the Council shall be twelve voting members of the Council of which at least three shall be Officers.
- 6.2.3 Subject as aforesaid meetings of the Council and the proceedings thereat shall be regulated as the Council sees fit.

6.3 Delegation of Council Powers

- 6.3.1 The Council may establish such boards, standing and ad hoc committees or sub-committees for the purpose of dealing with any subject as it may from time to time determine pursuant to the Byelaws.
- 6.3.2 The Council shall have power to determine by Byelaws the constitution and procedures of such boards, committees or sub-committees.
- 6.3.3 The Council may by resolution delegate all or any of its functions, powers, duties and discretions to any body, board, committee, sub-committee, Officer or individual upon terms and subject to such conditions as the Council may from time to time, by resolution, determine.

6.4 Byelaws

Subject to the provisions of the Charter and of these Ordinances, the Council may by resolution from time to time make, alter and repeal such Byelaws (howsoever called) as it may think fit for regulating generally the affairs of the College, save that Byelaws in respect of election or admission fees and subscriptions require the approval of Fellows and Members in General Meeting.

7. Officers of the College

- 7.1 The Officers of the College shall include the President, the President-Elect or the Immediate Past President, two Vice-Presidents, the Registrar, the Treasurer and the Dean and all must be on the Specialist Register and be employed as substantive Consultants in Emergency Medicine within the United Kingdom or Republic of Ireland at the time of election; and the terms of office shall be defined in the Byelaws, as shall be the process for election or appointment.
- 7.2 No person may normally at any one time hold more than one Office.
- 7.3 Any Officer who ceases to be a Fellow of the College, or member of the body of which they are a representative, shall automatically cease to hold office and a deputy will be appointed by the Council, until an election or appointment shall be made in accordance with the Byelaws.

8 National and Regional Boards and Representatives

There shall be National and Regional Boards of the College established on a geographical basis with such members, roles and representatives as the Council may from time to time by Byelaws prescribe. National and Regional representatives will be elected by members within the constituency which they represent, in accordance with the Byelaws.

9 Faculties and Joint Faculties

- 9.1 Any faculty or joint faculty instituted or established pursuant to Article 11 of the Charter shall be instituted and established, and Fellowships and memberships in any such faculty or joint faculty (including Honorary Fellowships) may be granted, in accordance with such Byelaws as the Council (in the case of a faculty) or the Council acting in combination with the other body concerned (in the case of a joint faculty), may from time to time determine and prescribe.
- 9.2 The status of Fellows and Honorary Fellows and members in any such faculty or joint faculty and the rights, privileges, conditions and restrictions applicable to such status shall be such as the Council or the Council acting in combination with the other body concerned may from time to time by Byelaws prescribe, save that Byelaws relating to the subscriptions, if any, payable in respect thereof shall require the approval of a general meeting of members.

10 Termination of membership

- 10.1 The Council shall have the power to terminate the membership of any member:
 - 10.1.1 if he is convicted of a criminal offence;
 - 10.1.2 if he has his name erased from the Medical Register by the General Medical Council under section 36 of the Medical Act 1983;
 - 10.1.3 if a receiving Order is made against him or he makes any composition with his creditors;
 - 10.1.4 if at any time the Council, after due enquiry, in accordance with the disciplinary proceedings established pursuant to these Ordinances and in the Byelaws, shall resolve that the interests of the College so require.
- 10.2 The disciplinary procedures shall be as prescribed by Byelaws and shall provide for an Inquiry and an Appeal Process.
- 10.3 Any member whose membership is terminated under sub-paragraph 10.1 of this Ordinance, may only be re-instated by a resolution of the Council.
- 10.4 If any member holds a qualification conferred by the College which is later found, in accordance with the disciplinary procedure, to have been obtained by any fraud or false statement, the Council may by resolution rescind and declare void the qualification so conferred. The member shall forfeit all and any such rights and privileges afforded by the qualification.

11 Meetings of members

- 11.1 The Council shall convene an Annual General Meeting of members for the transaction of such business as the President or the Council may determine and for the discussion of such Motions as may be delivered to the College by members in the form prescribed in the Byelaws provided that not more than fifteen months shall elapse between Annual General Meetings.
- 11.2 The Council may, as and when it thinks fit, convene Extraordinary General Meetings of members for the purposes aforesaid.
- 11.3 The Council shall, on the requisition of not less than thirty Fellows or Members, forthwith proceed to convene an Extraordinary General Meeting of members for such objects as shall be stated in the requisition. The process

whereby members may request an Extraordinary General Meeting of the members will be in accordance with the Byelaws.

- 11.4 Members will be notified at least twenty-one days in advance of the date, time and venue for every General Meeting of members.
- 11.5 The agenda of the Annual General Meeting shall include the presentation of the annual report and audited accounts of the College for the last completed financial year.
- 11.6 The quorum for the transaction of business at a General Meeting shall be thirty Fellows and/or Members. The Chair shall be taken by the President or in his absence the Immediate Past-President or the President-Elect as appropriate.
- 11.7 With the exception of approval of changes in the Charter and Ordinances and in the level of fees payable in respect of admission or election or of annual subscription, motions passed at a General Meeting of members are advisory to the Council.
- 11.8 Subject as aforesaid General Meetings and the convening thereof and proceedings thereat shall be regulated by the Byelaws.

12 Accounts

- 12.1 Once at least in every year the accounts shall be examined and their correctness ascertained by one or more auditors being a person or persons who, if the College were a company formed and registered under the Companies Acts, would be qualified for appointment as its auditor.
- 12.2 The audited accounts for the last financial year of the College shall be laid before each Annual General Meeting of members.

13 Investment Powers

The Council may, in relation to College monies or monies for which the College is trustee, make any kind of investment that it could make if it was absolutely entitled to the monies available for investment and shall have the power to employ as a professional investment manager for the College any person who is entitled to carry on a regulated activity under the provisions of the Financial Services and Markets Act 2000 (or any statutory re-enactment or modification of that Act) and to delegate to any such manager ('the Manager') the exercise of all or any of the powers of investments on such terms and at

such reasonable remuneration as the Council may see fit but always subject to the regulations set down in the Byelaws.

14. Raising of Money

Pursuant to the objects of the College the Council shall, subjects to any trust deed, have power to raise money by borrowing it or by selling, converting, calling in, mortgaging or otherwise charging all or any part of the property of the College, provided that no lender nor any purchaser or mortgagee paying or advancing money on a sale, conversion, calling in, mortgage or charge shall be concerned to see that such money is wanted or that no more than is wanted is raised or otherwise as to the application thereof.

15. Common Seal

- 15.1. The Common Seal of the College shall consist of the Armorial Bearings, Crest, Supporters and Motto of the College as registered in Her Majesty's College of Arms.
- 15.2. The Common Seal shall not be affixed to any instrument except by the authority of the Council and in the manner laid down in Byelaws which shall also provide for the custody of the Common Seal.

SECOND SCHEDULE

Officers

President	James Wardrope
Vice-Presidents	Donald William MacLeod MacKechnie Edward Elman Glucksman
Dean	Peter Anthony Driscoll
Registrar	Ruth Mary Brown
Treasurer	Kevin Reynard

THIRD SCHEDULE

Members of Council

Juan Antonio Ballasteros

Gautam Govindlal Bodiwala

Timothy John Coats

Ian William Frederick Crawford

Alison Patricia Joan Gammon

David Wayne Hamer

Jacqueline Mary Hanson

John Robert Charles Heyworth

Alastair McGowan

Jonathan Marrow

Stephen Francis Nash

Aruni Sen

Martin John Shalley

David John Williams

Rt Revd Anthony Martin Priddis