

The Royal College of Emergency Medicine

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ANNUAL GENERAL MEETING MINUTES

The Minutes of the TWELFTH Annual General Meeting held in the Sage, St Mary's Square, Gateshead Quays, Gateshead NE8 2JR at 5.20pm on Tuesday, 1st October 2019

1. Welcome

The President, Dr Tajek Hassan, welcomed the 68 Fellows, 3 Associate Fellow, 9 Members and 4 Associate Members to the meeting.

2. Notices

Dr Hassan asked members to note the sad deaths of

- Dr Nigel Brayley, Fellow
- Dr Marie-Therese Brookes, Honorary Fellow
- Dr John Gray, Fellow by Examination
- Dr. Muhammad Irfan, Member by Exam
- Major General Norman Kirby, Honorary Fellow
- Mr Jonathan Marrow, Founding Fellow
- Dr Esapathi G Virupaksha Raju, Life Fellow
- Dr Syed Zaidi, Life Fellow

3. Apologies for absence

Apologies for absence were received from Peter Ahee, Chris Cutting, Alexander Gaetos, Ed Glucksman, Henry Guly, Stephen Hawes, Scott Hepburn, Ian Higginson, Emily O'Connor, Nisha Pai and John Thompson.

4. Minutes

The Minutes of the meeting held in Glasgow on 11th September 2018 were accepted as a correct record.

5. Matters arising

There were none.

6. President's report

Dr Hassan thanked his predecessors in the post and highlighted how far we had come as a specialty and a College. He felt that the specialty was fortunate to have as Fellows and Members such talented clinicians. He said that being President was the best job

ever and he's had an amazing time but never worked so hard. It was an honour to serve a President of the College.

7. Treasurer's report

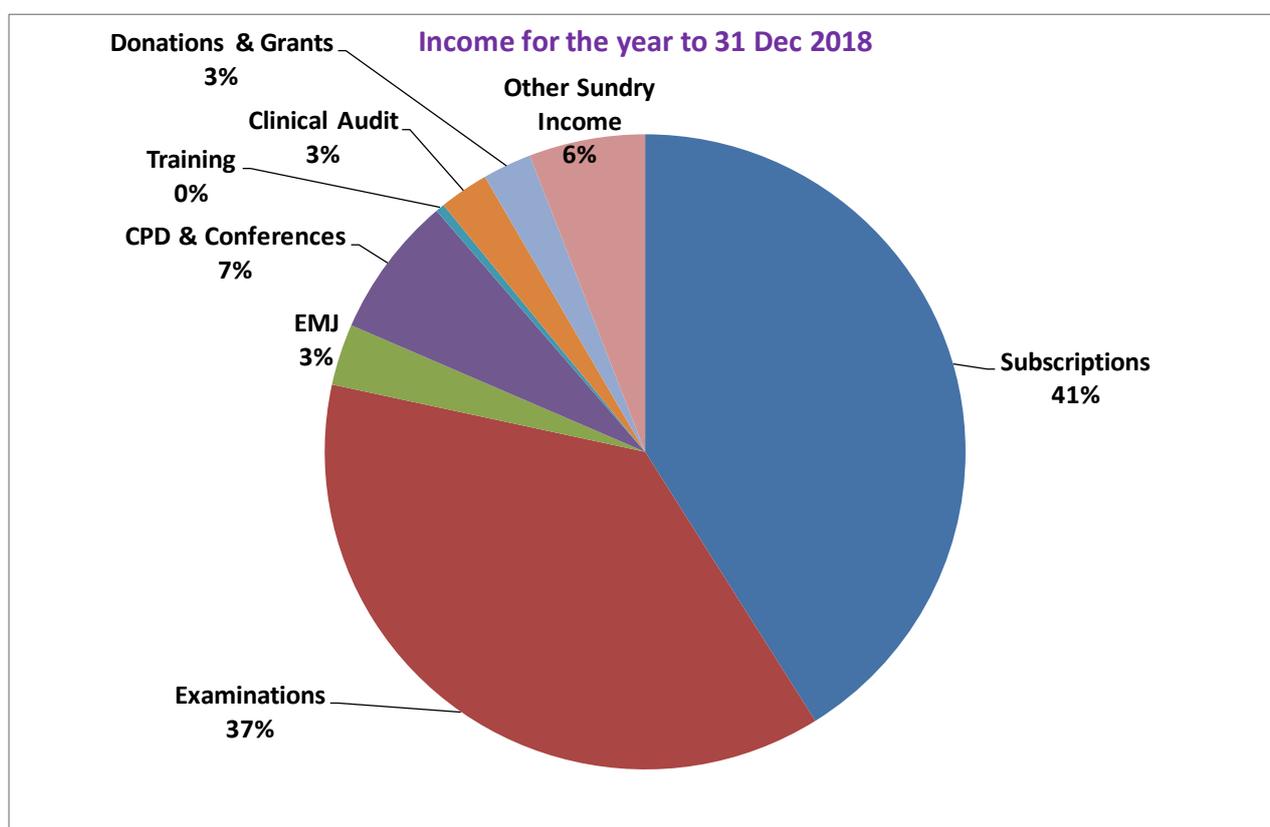
Dr Hepburn was unwell and had sent apologies therefore Mr Miles presented in his absence.

The report included the summary also available in the Annual Report.

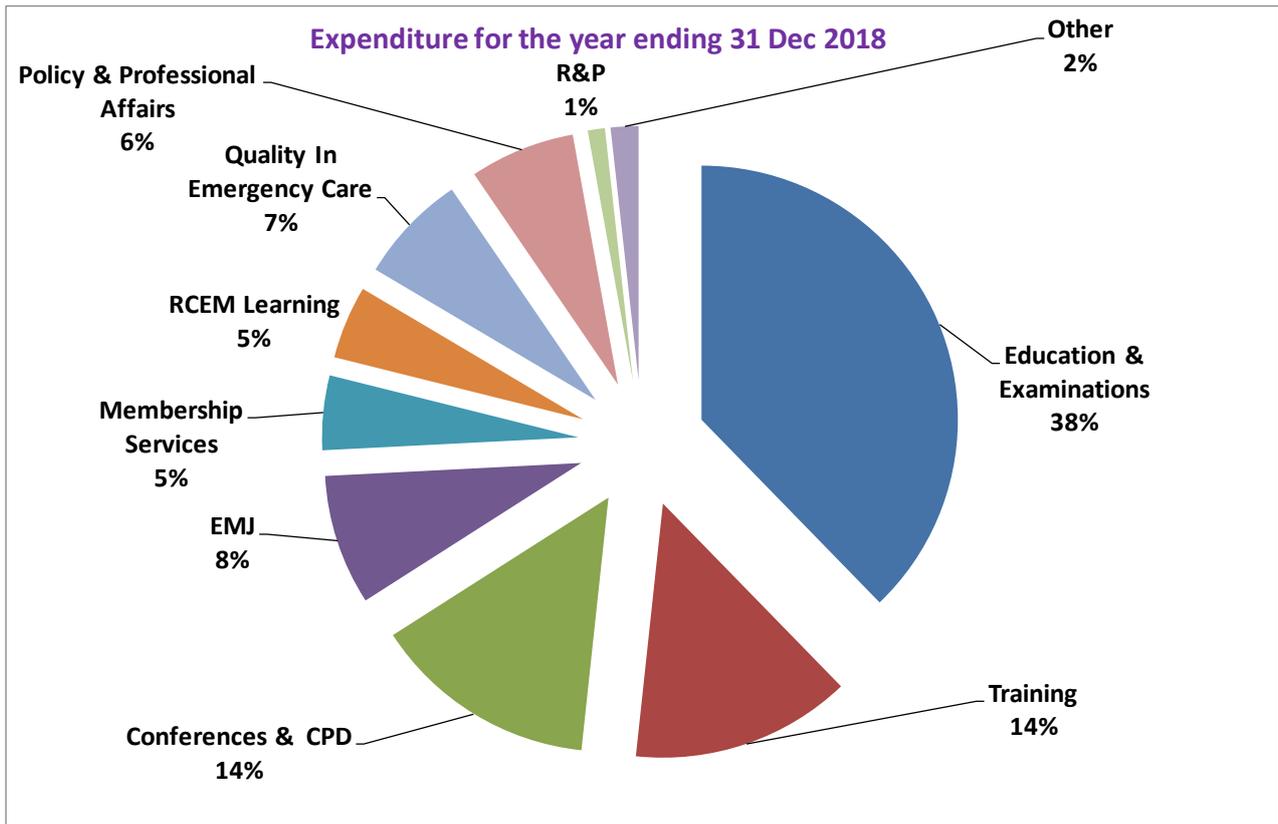
The Accounts have been audited and then reviewed by Corporate Governance and Council (Trustees of the College)

Income:	£6,873,021
Expenditure:	£5,860,781
Gains on investments:	<u>£(128,235)</u>
Net Surplus:	£884,005

Income was received as indicted by this pie-chart:



Expenditure was as follows



Subscriptions for 2020

No change is proposed in subscription levels for 2020, notwithstanding inflation of 2.0% (12 months to end of July 2019).

We increased subscriptions in January 2018 (the first increase since 2013) and we are cognisant of the feedback in the Membership Survey and our budget is being set to manage within this constraint.

In time we will seek to bring forward proposals for a cost of living increase in subscriptions.

This was duly approved.

Auditors

Following our regular periodic review of the Audit Contract, we are proposing a change of auditors. Haysmacintyre have been our auditors for 6 years and it is our policy to change auditors every 5-7 years.

The results of the competitive tender exercise, which were overseen by the Corporate Governance Committee are that Kingston Smith are our preferred supplier.

The AGM is asked to approve the Council's recommendation that Kingston Smith LLP are appointed as our Auditors.

This was approved.

8. CEO's Report

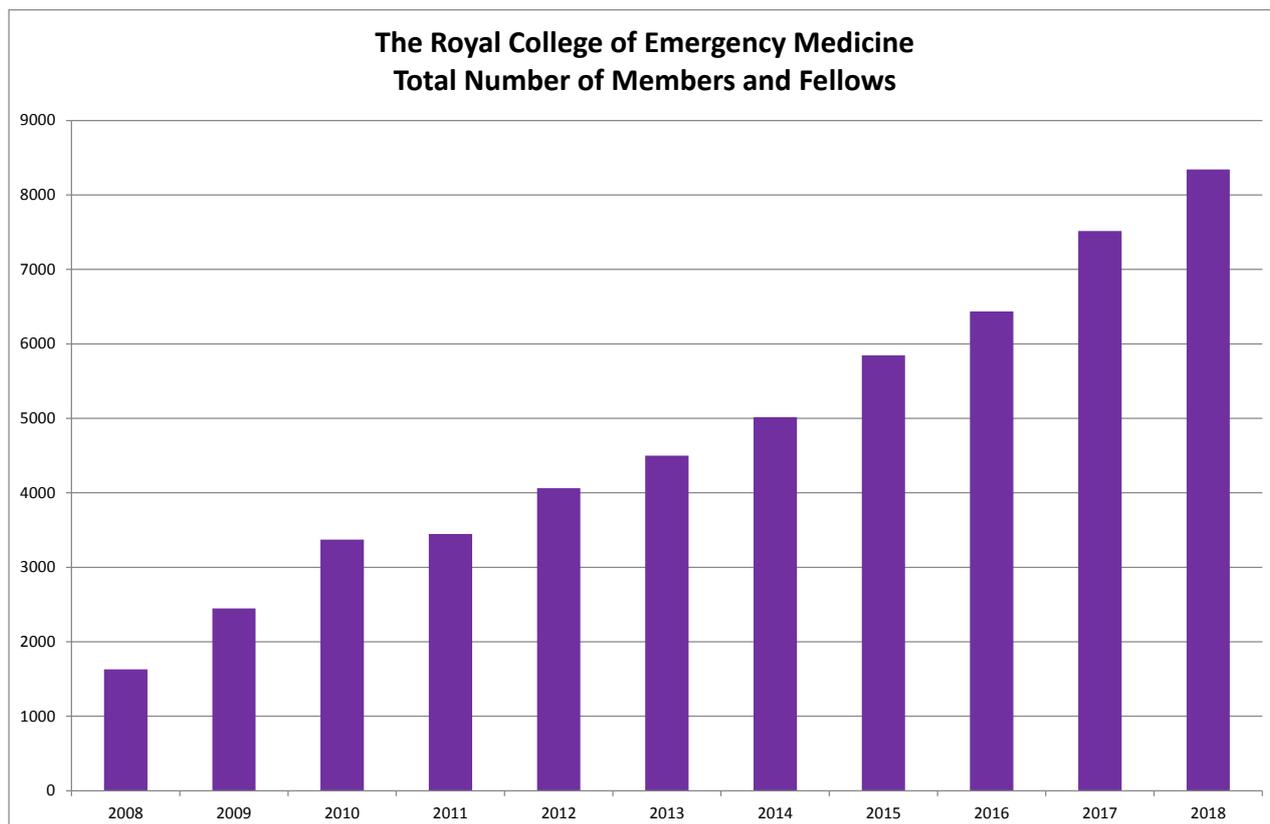
Mr Miles reported on the highlights of 2018:

- Business as usual: more events, study days, growth of RCEM Learning and record numbers of examination candidates sat our examinations!
- Significant work undertaken on a new eportfolio IT procurement. Funds earmarked for further IT development.
- Implementing the Workforce Strategy for England led to a number of joint Projects with HEE. Workforce development in Wales, Scotland and Northern Ireland being addressed.
- The College managed to maintain its high media profile over the winter despite there being more competition as the wider NHS is under pressure and other specialties are pushing hard too. The Society of Acute Medicine are competing for media attention noticeably.
- RCEM Foundation legacy appeal undertaken and some wider profile raising.
- Demand for International development is growing quickly.
- Growth in College workforce to meet the demands upon us and despite the pressures we have maintained our ISO 9001 quality management standard certification and are focussing on member value.

Recent developments include:

- Launch of Emergency Medicine Foundation Programme (EMFP) Pilot
- Education Strategy: www.rcem.ac.uk/education
- Research 2020 Strategy:
https://www.rcem.ac.uk/docs/Research/RCEM_Research_Strategy_2020.pdf
- ACP Forum: Chair appointed and recruitment to Forum being made

Mr Miles showed the following growth in membership numbers, which is very pleasing but difficult to predict from a budget point of view:



Mr Miles also spoke about the RCEM Committee structure which includes 51 committees and special interest groups, supported by a staff of 54.

Looking forwards there are several items on the horizon:

- The Four Hour Standard and the Clinical Review in England to replace it.
- Vision 2020 (our strategic policy ask for the Specialty) will be updated as we develop the next iteration of our strategy.
- Curriculum
- Increased focus on the environment e.g. EMJ to be offered as e-copy only
- Help support the Regional Structure in England (this is already in place to support Scotland, Wales and Northern Ireland).
- Increased investment in automation in our processes to make them easier to use and more efficient.

Mr Miles asked whether there were any questions from the floor. There were none and he thanked members for their continued support.

9. Honorary Fellowships

Dr Hassan asked the AGM to approve nominations for two Honorary Fellowships:

Dr Jonathan Goodall - Jonathan has chaired the Intercollegiate Committee for Acute Care Common Stem Training (ICAACST) Board for seven years, stepping down earlier this year. Prior to his chairmanship, Jonathan was a member of the board and part of the team that developed the first Acute Care Common Stem (ACCS) Curriculum. In recent years Jonathan has led revisions to the ACCS curriculum and has navigated the cross-specialty challenges involved in such work calmly and professionally including the development and delivery of the ACCS Trainee and Trainer Days. Jonathan continues to chair the Intercollegiate ACCS Curriculum Development Group ensuring that the new curriculum will meet the revised GMC's standards as well as each parent specialties higher training requirements. Jonathan has been a champion and advocate for Emergency Medicine through his many years of work and support for ACCS. His enthusiasm and expertise as an educator has benefitted many EM trainees and the specialty as a whole and he would therefore be a worthy recipient of an Honorary Fellowship.

Dr Adel Abdel Aziz - Dr Adel Abdel Aziz has been working in Emergency Medicine since 1998. He has recently been awarded the RCEM medal. He is presently an Associate Specialist at Southampton University Hospitals NHS Trust, which is a major trauma centre and which sees over 100,000 patients per year. He participates in the Consultant Rota and provides senior shop floor cover.

Nationally, Dr Aziz has been involved in FASSGEM for the past 15 years in various roles. His present role is the immediate past Chair of FASSGEM. Dr Aziz organised the highly successful annual FASSGEM National Conference in 2009 and the Spring Conference in 2005 at Southampton.

He is an examiner for the College and has contributed to the SJP as well as being lead for the MRCEM Part A in Muscat and which resulted in the Muscat centre being permitted to run that exam without supervision.

Adel has a huge reputation in emergency medicine in Egypt. He is one of the prime movers behind the Egyptian International Trauma Conference series. He is held in very high regard by his peers there and has laboured hard and long to help develop the specialty in Egypt.

He is a founder of the Egyptian Trauma Society (EgTS) and a founder member of the Faculty of Medical Leadership and Management (FMLM). He's a member of the special implementation committee of the International Federation for Emergency Medicine (IFEM).

Dr Hassan asked the AGM to ratify these nominations which have previously been considered and approved by the Honours Committee and by Council.

These nominations were duly ratified.

10. Medal and other award winners

This year the President's medal is awarded to Dr Wayne Hamer

Other medals and award winners are:

College medals:

Dr Adrian Boyle – marking the end of his term as QEC Chair

Dr Carole Gavin – marking the end of her term as CPD Director

Dr Jeff Keep - marking the end of his term as Quality Improvement and Assurance sub-committee chair

Mrs Suzanne Gosgrave – marking the end of her term on the Lay Group and as Corporate Governance Committee Chair

Dr Alasdair Gray – marking the end of his term as R&P Chair

Dr Adel Abdel Aziz – for his work as FASSGEM chair

Dr Ursula Mackintosh – for her work over more than 15 years as a College examiner and as Senior Examiner for FRCEM OSCE and Management Vivas

Dr Chris Walsh, to mark the end of his employment as Head of eLearning

Luka Randic Memorial Award – Tania Minns

Alison Gourdie medals – FRCEM: Duncan Courtney, MRCEM Lorraine Yong

William Rutherford Citation – Andrew Neill

11. Presidential handover

Dr Hassan invited Dr Henderson to the stage and the President's medal was then presented to Dr Henderson. The AGM warmly welcomed this handover.

11. Any other business

There was none

12. Date of next AGM

The next AGM of the Royal College of Emergency Medicine will take place at the Scientific Meeting being held at Manchester Central from 12th – 14th October 2020.